



CHARGING AND REMISSIONS POLICY

OVERVIEW

The education we provide wholly or mainly during school hours will be free but on some occasions a contributory payment towards the cost of an activity may be requested by the school. Parents are free to decide whether or not to contribute. This policy sets out the principles upon which the school will operate charges and remissions

OBJECTIVES

1. To make clear what will be provided without charge and what will be offered with a charge being made.
2. To clarify what is meant by any request for contributory payment.

STRATEGIES

1. No charge will be made for admitting pupils to school.
2. Transport or admission costs for swimming lessons or for some visits to museums, etc. during school hours will be met by the school.
3. The school may request contributory payment towards the cost of some activities planned during school hours. We will fund most art and crafts, and music sessions. These categories have always been paid for out of our school funds, and provided we can maintain the current level of fundraising we will endeavour to still allow children to bring finished items home, free of charge. The governors reserve the right to charge for these items in the future, if it becomes necessary.
4. Where parents are asked to make a contributory payment towards the cost of an activity which takes place during school hours, or to school equipment or school funds, the contribution will be required. Pupils of parents who are unable to contribute will not be discriminated against.

The Governors and staff believe that visits of an educational nature, can, and do add to children's development by seeing things at first hand, and that most parents would support them in this view. However, there is a considerable cost involved in paying for both entry fees and coaches, which the school's funding from the LA cannot possibly cover. The last thing we would want is to limit our opportunities.

Therefore it is the policy of the school, that if a visit is felt to be worthwhile for the children's educational development, parents will be asked to make contributory payment towards the costs involved, and that only if sufficient funds are raised in this way to cover the cost, will the visit take place.

If however, insufficient funds are forthcoming, visits may have to be cancelled, and any contributions returned.

5. When there are insufficient contributory payments to make an activity possible, and when there is no way to make up the shortfall, it will be cancelled. A payment plan can be arranged with the Headteacher/ School Business Manager. **Outstanding payments will be communicated by the school office staff.**

6. On residential trips that take place wholly, or mainly, during school hours, the school will charge for the cost of board and lodging at the actual cost of the provision. **The school is under no obligation to take any child that has not paid.**

7. Children whose parents are in receipt of some specific support payments will, in addition to having a free school lunch entitlement, may also be entitled to the remission of these charges. A similar entitlement will apply when the trip takes place outside school hours but where it is necessary either as part of the national curriculum or the syllabus for religious education.

8. Where music tuition or singing tuition is not an essential part of the national curriculum, charges may be made. This also applies for some extra-curricular sports clubs and modern foreign language groups. This category have always been paid for out of our school budget, and provided we can maintain the current level of funding we will endeavour to still allow these, free of charge. The governors reserve the right to charge for these items in the future, if it becomes necessary.

9. A cost may be charged to families if there is intentional damage to school property or if reading materials are lost/damaged at home.

10. We will try to keep contributions to a minimum and will endeavour to give plenty of notice. We appreciate parent/ carers commitment to supporting school in enriching the curriculum.

OUTCOMES

The funding of activities will be a clear and open process understood by all. We intend that our charging and remissions policy will be in line with that of the LA and that it will meet the requirements of the law.

The Governing Body pride themselves on the opportunities that we offer free of charge. However, should we receive insufficient funds, trips may be cancelled and we will have to charge for extras that we provide, above and beyond the same as to some of that of other schools.

As outlined, the Governing Body have revisited the Charging Policy with an agreement that payments should be paid in full. We are fully aware that debts are not enforceable.

Enrichment Opportunities funded by School 2014-15

Y6 Purple Sweatshirts	£ 240.00
Y2 Buddhist Centre Coach - July '14	£ 150.00
Y5 Crosslee Coach - Feb '15	£ 80.00
Chill Factore Coach July '14	£ 180.00
Chill Factore Admission & Lunches July '14	£ 381.50
Y6 Silverblades Treat July '14	£ 104.00
Y6 Siverblades Coach	£ 150.00
Minibus to Cheadle for Play in a Day	£ 25.00
Play in a Day	£ 1,600.00

Music Lessons for 2 children	£ 558.00
Recorder Exam for child	£ 32.00
Y3 Coach to Cheadle for Dance Festival	£ 95.00
PE Coaching - Clare Welch	£ 1,100.00
Y4,5,6 Virgin Active Trip - Coach	£ 140.00
Y5 LCCC Trip	£ 210.00
Medals for Bowling	£ 72.00
Y5 Bowling Trip - Coach	£ 130.00
Cheerleading Competition	£ 340.00
Progressive Sports Frisbee & Dodgeball	£ 260.00
Progressive Sports	£ 360.00
Y4/5 Hockey Comp at Cheadle - Coach	£ 75.00
Sports Day Lollies	£ 37.00
Y6 SAT's Week	£ 80.00
Y6 BBQ	£ 119.96
Biscuits & Juice Ambassadors	£ 5.87
Christmas Parties & Presents	£ 159.54
Argos Christmas Presents	£ 160.00
Y3 Pizza Making	£ 49.91
Pop Project	£ 325.00
Linking Project	£ 1,000.00
Junior Schools Choir Concert	£ 125.00
Stephen Manford	£ 150.00
Circus Skills	£ 100.00
G&T History Trip - Mar 15	£ 60.00
Gymnastics Comp - Taxi - Feb 15	£ 50.00
Gymnastics Comp Medals	£ 46.70
Award Vouchers	£ 100.00
Wider Opportunities - Brass - Y4/5	£ 3,590.00

£ 12,441.48

Examples of Future Projects to be funded by School Funds.

Circus Skills N/1/2
Hatworks Y3
Y6 Purple Jumpers 15/16
Rewards Trip
Y6 Leavers Trip
Award Vouchers
It's a Knockout

Revised and adopted by the Governing Body- 2nd February 2015

To be reviewed February 2016